

Terry B. Mobley Awards Guidelines

Revised October 2018



Purpose

This awards program is designed to honor the distinguished advancement career of Terry B. Mobley by recognizing and rewarding staff members who have demonstrated outstanding performance and professional achievement. The following awards will be presented annually:

The **Front Line Award** is presented to a UK Philanthropy, UK Alumni Association or other support staff member to **recognize outstanding performance in support of philanthropy efforts** at the university.

The **Rising Achievement Award** is presented to a professional staff member who has UK Philanthropy, UK Alumni Association, or college/unit philanthropy and alumni relations tenure **of fewer than five years**, who demonstrates excellent work performance, significant success and potential of further outstanding achievement and impact as a philanthropy or alumni professional.

The **Professional Achievement Award** is presented to a professional staff member who has UK Philanthropy, UK Alumni Association, or college/unit philanthropy and alumni relations tenure **of five or more years**, who consistently demonstrates excellent work performance and has achieved significant success and impact as a philanthropy or alumni professional.

The **Philanthropy Service Award** is presented to a UK senior professional, administrator or faculty member who has **demonstrated extraordinary support for the philanthropy effort at the university**, is a strong advocate for philanthropy and is not a full-time UK Philanthropy or UK Alumni Association professional.

Who is eligible

All full-time professionals and full or part-time support staff are eligible for these awards. The Vice President for Philanthropy is not eligible to receive an award.

Criteria for awards

Total dollars raised by an individual should not be the basis for an award. Creativity, stewardship, teamwork, service, professionalism, leadership and philanthropy or alumni-related activities and events are appropriate criteria to consider in nominating someone for an award.

Who can nominate

Deans, associate deans, full-time faculty, UK Philanthropy and UK Alumni Association staff, college or unit philanthropy or alumni staff, students and support staff may make nominations for the awards. No self-nominations will be reviewed.

Nomination process

The nominating period will run for at least two weeks every October, with exact deadlines to be published each year. Promotional information will be provided in various formats. An explanation of each award and nomination forms will be sent to eligible nominators via email. Individuals may submit nominations for any or all award categories. The nominator must complete a one-page award nomination for each candidate and submit it by the deadline.

Selection committee composition

Current award recipients may be invited to serve on the following year's selection committee. This committee will be self-perpetuating with electors representing UK Philanthropy and UK Alumni Association professional staff, college professional staff and support staff nominated by the standing committee. The Vice President for Philanthropy will confirm the membership of the committee and may appoint members to assure proper representation.

Selection process

The committee will review the nomination forms and make selections determined by a simple majority of votes for honorees in each award category. Multiple nominations for an individual do not count as votes for that person. An individual may not receive an award in two consecutive years. No person serving on the selection committee in a given year is eligible for the award that year. The committee may choose not to make an award in a given year.

Nature of award and presentation ceremony

An awards ceremony will be held annually on or near the National Philanthropy Day celebration in November. The award will consist of an appropriate engraved symbol of recognition, as well as a \$500 stipend generated by the Terry B. Mobley Award Endowment. Recipients will also be recognized at the annual UK Outstanding Staff ceremony, and their names will be added to a recognition wall located in the Sturgill Philanthropy Building.